



**DEAN**  
HERITAGE CENTRE

## DEAN HERITAGE CENTRE MEETING ROOM

### BOOKING FORM

**CAMP MILL, SOUDLEY, FOREST OF DEAN, GLOUCESTERSHIRE, GL14 2UB**

**01594 822170** [www.deanheritagecentre.com](http://www.deanheritagecentre.com) [info@deanheritagecentre.com](mailto:info@deanheritagecentre.com)

If you're in need of conference facilities in Gloucestershire, both the location and the facilities available at the Dean Heritage Centre make it the perfect venue for your corporate conference or business meeting.

In a picturesque location with views over the mill pond and the Forest of Dean, our meeting room is ideal for small business meetings, business lunches, seminars, board meetings, training days and workshops.

Our meeting room can easily accommodate 20 attendees in boardroom style or 35 in theatre style.

We have a variety of catering options to choose from all of which can be ordered in advance. All diets can be catered for; just specify what you require when booking and we will do our best to help.

Item	Charge	
<b>Standard rates</b>		
Breakfast meeting (9 .30am - 11.30am)	£25.00 (+VAT)	
1/2 day (morning or afternoon) (10am – 1pm or 1pm – 4pm)	£45.00 (+VAT)	
Whole day (10am – 4pm )	£65.00 (+VAT)	
<b>Community rates</b>		
1/2 day (morning or afternoon) (10am – 1.00pm or 1.pm – 4pm)	£35.00 (+VAT)	
Whole day (10am – 4pm )	£55.00 (+VAT)	
<b>Short meeting booking—up to 2hours</b>	£20.00 (+VAT)	
Tea & coffee & biscuits (must be pre-booked)	£3.00 pp	
Lunch	On request	
Projector <input type="checkbox"/> Flip Chart <input type="checkbox"/>	Free of Charge	
<i>Please tick to indicate any of your requirements</i>	<b>TOTAL</b>	

Contact		Date of booking	
Company/Group name		Arrival Time	
Signature		Date	
Invoice address			
Postcode	Number of people attending:		
e-mail	Telephone		
Room Style	Boardroom <input type="checkbox"/>	Theatre <input type="checkbox"/>	